



KENMORE WEST HIGH SCHOOL

"Committed to developing knowledgeable, principled, and compassionate young adults"

Dean Johnson, Principal ▪ Dina Ferraraccio, Assistant Principal ▪ Matthew Raines, Assistant Principal

May 30, 2018

Dear Parents, Guardians and Students,

We are pleased to announce that our 2018 Kenmore West High School Commencement will take place on Sunday, June 24, 2018 at 2:00 PM at Kleinhans Music Hall. We are very proud and honored to host this event and to celebrate each student who will graduate and walk the stage on this special day.

Please find below a summary of information for our 2018 Commencement Ceremony:

○ **CAP & GOWN**

Seniors should have already ordered his/her cap & gown. If you have not done so, please call Jostens at 688-4077 ASAP. Ask for Mr. Tom McGrath. Please note that the wearing of a cap and gown is required and decorating of caps is NOT permitted.

○ **INVITATIONS**

There are no tickets or invitations required, however, we ask that you do not save seats for more than 5 people. We ask for your full support in adhering to these procedures. All guests are welcome as there is plenty of seating room at Kleinhans. Please note that doors do not open to the public until 1:00 PM. Commencement begins promptly at 2:00 PM. In addition, Grand Island High School is graduating prior to KWHS on this day so be advised as they wear similar colors and parking will be limited until they leave the area.

○ **REHEARSALS**

Rehearsal is mandatory and will take approximately 3 hours. We are providing advanced notice so please plan accordingly. Please contact Mr. Johnson if you cannot attend to set up an alternate rehearsal date.

June 21st: Graduation Rehearsal Time: 9:00 AM Location: New Gymnasium

○ **COMMENCEMENT LOCATION**

Kleinhans Music Hall, Symphony Circle, Buffalo, NY. Free parking is available on side streets. The Kleinhans parking lot charges \$10.00 per car.

○ **ATTENDANCE AT COMMENCEMENT**

Attendance at commencement is optional; however, graduates and families are encouraged to participate in this special experience. If you choose not to attend, diplomas may be picked up after July 4, 2018 at KWHS in room 147.



○ **COMMENCEMENT EXPECTATIONS**

We want to ensure that this event is a positive, respectful, and dignified event for all students and families. We ask that spectators and participants remain considerate of all the graduates and honor them with applause. We ask that your applause be held until the end. We ask students and families to refrain from any yelling out of names or comments at any time during the ceremony. We want to ensure students are honored in a consistent and equally respectful manner so that student names can be heard as they are called to receive their diploma.

○ **REQUIRED DRESS FOR GRADUATES**

A blue cap and gown is required dress for the ceremony and must be worn by every graduate
Decorating of caps is NOT permitted

Men: suit or shirt, tie, slacks/dress pants, & dress shoes

Women: dress, dress pants, or skirt & blouse

NO jeans, shorts, sneakers, work boots, or flip flops

No gum chewing

○ **GENERAL INFORMATION**

Please make sure that all cell phones are silenced during the ceremony

This is a drug/alcohol/tobacco free event (Smoking is prohibited)

Students found under the influence of drugs or alcohol will be immediately removed

Photography and videotaping are restricted to the front of the balcony only

Kleinhans Music Hall permits only hand-held equipment

○ **COMMENCEMENT QUESTIONS**

Please contact the main office (874-8401).

We hope to make this event a truly memorable experience for all of our students and families.
Congratulations on a successful four years!

Sincerely,



Dean R. Johnson
Principal

